**AmSECT Committee Charter**

**COMMITTEE NAME:** Bylaws Committee

**PURPOSE/ROLE:**

* The Bylaws Committee studies the bylaws and serves as the primary consultants regarding the application to Society business, proposing amendments to them as necessary for enhancing their administration and presenting such proposals to the Board of Directors or the membership.
* This Committee also reviews bylaws amendment proposals from outside the Bylaws Committee and provides authors/Board of Directors with opinions on the proposal.

**MEMBERSHIP PROCESS:**

* Members must be elected to the committee.
* Must be an AmSECT member.
* Three-year term.
* Study the bylaws and propose amendments to them as necessary to enhance their administration

**EXPECTED COMMITMENT:**

* Meet on an as-needed basis and attend committee calls.

**STRATEGIC PLAN OBJECTIVES:**

* Perform a routine review of the AmSECT bylaws.
* Create guidelines for formal meetings and decision-making utilizing Robert’s Rules.

**STAFF LIASON:** Peter Black peter.black@ewald.com